



NSU Campus Email Announcement

From: Emergency Operations Task Force
To: NSU Faculty/Staff & Students
Subject: Emergency Preparedness Information
Date: September 1, 2010

HURRICANE EARL UPDATE

The National Weather Service (NWS) has issued a tropical storm warning and a hurricane watch for the Hampton Roads area. Hurricane Earl is forecast to bring high winds and tidal flooding along Virginia's coastline. Hampton Roads residents should be ready for power outages, downed trees and blocked roads.

The NWS is calling for tropical storm force winds and gusts of up to 60 mph to last approximately nine hours, beginning Thursday night through Friday afternoon. There is a risk for moderate flooding during that time, with tides 3-4 feet above normal.

Norfolk State University officials are monitoring Hurricane Earl via the City of Norfolk's Emergency Operations Center. Detailed instructions about how to prepare for hurricanes is available at <http://www.ReadyVirginia.gov>. Below find simple guidelines to help you to protect property:

BASIC INCLEMENT WEATHER PREPAREDNESS

ALL NSU FACULTY AND STAFF are responsible for protecting office equipment, i.e., computers, printers, televisions, video equipment, copiers, etc. within their offices and common areas. If your computer's CPU is stationed on the floor, use old books to raise it up about two inches. Cover printers and computer monitors with heavy plastic.

Lock up and secure important files. Even if your office is not located on the first floor, if high winds blow out windows on upper floors, flooding can still occur from rain being driven by high winds.

If your office or department has use of a state vehicle, all state vehicles should be fully serviced: gasoline and oil. Vehicles should be placed throughout the campus to avoid damages at one central location.

All faculty and staff should secure their office spaces: unplug electronic equipment, i.e., computers, television sets, radios, etc. Cover computers in plastic sheathing.

Lock file cabinets and place documents, disks, flash drives and other files in plastic covering.

Check the entire office to ensure that equipment is protected and offices, file cabinets, etc. are locked and secure.

Remember: *Emergency Preparedness is Everybody's Responsibility. Don't Be Afraid. Be Prepared.*

This e-mail (including any attachments) is covered by the Electronic Communications Privacy Act, 18 USC. 2510-2521. It is confidential and may be legally privileged. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please reply to the sender that you have received the message in error, and/or delete it. Thank you. For more information please contact: webmaster@nsu.edu